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**CURRICULUM VITAE**

**RANEEZ.M**

***M.S.House***

***Pallikkunnumpuram***

***Mancodu.P.O, Chithara,***

***Kollam, Kerala-691310***

***Mob : +91 9447865155***

***Email :*** ***raneezpkpuram@yahoo.com***

***B.A Economics,***

***Diploma In Health Sanitary Inspector,***

Key Skill :- Teaching and Administation.

**Work Experience (8 years)**

1. **Administration in Health Education,**

 **APRM Teacher Training Institute,**

**Chithara, Kollam, Kerala. India-691310**

[**http://www.aprmedu.org**](http://www.aprmedu.org)

From June 2002 – Mach 2007

***Designation:-*  Teacher Educator**

1. **Trade Instructor,**

**KMJ Industrial Training Centre,**

**Kulathupuzha, Kollam, Kerala, India-691310:**

From June 2007 – March 2009

***Designation:-* Trade Instructor**

1. **Administration,**

**KMJ Educational And Cultural Trust,**

**Kulathupuzha, Kollam ,Kerala.India-691310:**

From May 2009 – June 2012

***Designation:-* Administative Assistant**

**Educational Qualifications:-**

* Bachelor of Economics, University of Kerala in 2000
* Pree Degree in Kerala University 1997
* Sanitary Inspectors’s Diploma 2002(All India Institute of Local Self Government,TVPM) in 2002
* First Aid Certificate Course 2002 (St. Johan Ambulance Assosiation)
* Secondary School Leaving Certificate 1994

**Summary of Skills:-**

* Knowledge in Administration and Management.
* Knowledge of Operating Systems like Windows XP, Tally,
* Programming Experience in C, C++,

**Personal Profile:-**

Nationality : Indian

Father’s Name : Abdul Majeed

Date of Birth : 09/04/1979

Martial Status : Married

Religion : Muslim

Passport No: : H 7088362

Place, Date of Issue/Expiry : Trivandrum, 10-12-2009/09-12-2019

Language Proficiency : English, Hindi, Tamil & Malayalam

Driving Lacence No. : 25/776/2010 (LMV)

