**  
Resume**

**JOSEPH SACIL FELISILDA**

**P-4 Poblacion Maigo Lanao del Norte (Philippines)  
   Cell: +639127635182 / 09352766613  
Email:** joshuafelisilda@ymail.com

***OBJECTIVE:***

To find a secure position wherein I could explore my skills and make a continues contribution to the company as well as to grow professionally and at the same time helping my family.  
 ***PERSONAL DATA* :**

**Nickname : Jojo Father : Felipe C. Felisilda**

**Date of Birth : February 13, 1977 Mother : Emilda S. Felisilda(Decea sed)**

**Place of Birth : Makati City Their Addrress : L178 B3, Bagong Silang,**

**Provincial Address : Calaitan, Butuan City Sucat,Muntinlupa City**

**Age : 35 y/o**

**Gender : Male**

**Civil Status : Married**

**Religion : Catholic**

**Height : 5 foot 7**

**Weight : 75 kgs.**

**Citizenship : Filipino**

**Name of Spouse : Jenleeh B. Felisilda**

**Name of children : Jominova B. Felisilda( daughter ,Born Nov.13,1999 )**

**: Joshua B. Felisilda( son,Born May 28,2010 )**

***EDUCATIONAL  ATTAINMENT:***

Elementary : Buli Elementary School ( S.Y. 1988 – 1989 )

Cupang, Alabang,Muntinlupa City

High School : Agusan National High School ( 1994 – 1994 )

Agusan, Butuan City

College : Applied Computer Science ( S.Y. 1997 – 1999 )

STI – College Butuan City

***EMPLOYMENT RECORD:***

Jan.05, 1993 – March 02 ,1993 Helper Technician Reinchert company

July 15, 1995 – Dec.15, 1995 Factory Worker Best Rubber Company

April 19 ,2002 – may 18, 2011 Security/Headguard D.I. Security & General Svcs.

***PLACE OF DUTY WORK EXPERIENCE SPECIFIED:***

: The Peninsula Manila Hotel Makati City ( Security Guard )

: Capital Garment Corp. Taytay Rizal ( Security Checker guard )

: Southgold Garment Corp. Cavite City ( Security/Headguard )

: Philippine Carpet Manufaturing Corp.Muntinlupa City ( Security posted Guard )

: Mr. & Mrs. John & Evelyn Lim Forbes,Wackwack village,Pasig (Residential Guard )

: Teodoro Construction Corp. Sucat ( Security guard )

***SPECIAL SKILLS:***

Computer Literate, Encoding, Writing, Dealing w/ peolple and Driving M-cycle

***CHARACTER REFERENCE:***

Ms. Catherine L. Ang Capt. Nestor N. Roque

Administrator VP – For Operation

STI – BUTUAN CITY D.I. SECURITY & GENERAL SERVICES

***DUTIES AND RESPONSIBILITIES:***

= A Private Security Personnel are responsible purely enforcing rules and regulations laid down by management and clients with the main objective to secure and protect the lives and property of the establishment where suppose to serve.

= A Private Security Personnel are authorized and empowered by law to act as such in the manner within their specifically assigned areas to be secured, as provided for in the contract between the client and the private security agency and maintain peace and order within their vicinity.

= A watchman or security guard shall watch and secure the property of the person, firm or establishment with he or his agency has a contract of watchman or security service.

= Security guard conduct patrolling within the vicinity of place of duty, the internal, external and perimeter areas, danger and critical areas, location of fire alarm and fire extinguisher and sound the alarm incase of fire or disorder.

= Security guard must be responsible for the security control such as, frisking and inspection, identification, enforcing logbook and gatepass, monitor suspicious visitors, interrogation and attending visitors including inspection their service vehicle.

= A Security Guard shall know their duties during bomb threat and what to do if found suspicious object or components of bomb, Telephone courtesy, A human relation and essential elements of report writing.

= Duties and Responsibilities of a security guidelines must to follow the ELEVEN GENERAL ORDERS, CODE OF CONDUCTS AND CODE OF ETHICS and follow also the rules and regulations laid down by the agency and to the company suppose to serve.

= I hereby certify that the above information is true and correct according to my knowledge and belief and willing to come anytime for the interview with complete requirements just like passport, NBI, NSO birth cert. And physically fit to work and to comply other supporting documents.

“ GOD BLESS “

JOSEPH S. FELISILDA