**CURRICULUM VITAE**

**OF**

**THOKOZANI MICHAEL KUBHEKU**

**CURRICULM VITAE**

**OF**

**THOKOZANI MICHAEL KUBHEKA**

**PERSONAL DETAILS**

Surname : Kubheka

First Name : Thokozani Michael

Dates of Birth : 13 November 1985

Identity Number : 8511 1359 2408 0

Gender : Male

Maritual Status : Single

Nationality : South Africa

Driver’s License : Code 10/ C1

Home Language : Zulu

Other Language : English, Xhosa

Current Address : 81144 ENTUTHUKWENI STORE

 P.O ADAMS MISSION

 4100

Postal Address : KWA SHOZI AREA

 P.O ADAMS MISSION

 4100

**ACADEMI DETAILS**

Last School Attended : Dr Nembula High School

Highest Grade Passed : Grade 12

Year Obtained : 2003

Subject Passed : Zulu

 English

 Accounting

 Economics

 Business Economics

**TERTIARY QUALIFICATION**

Name of Institution : Coastal kzn FET College

Course : Financial Management

Highest level Passed : N6 (Diploma in Progress)

Year Obtained : 2008

Subject Passed : Management Communication

 Financial Accounting

 Cost and management Accounting

 Computerised Financial Systems

 Entrepreneurship and Business Management

OTHER SKILLS : Microsoft Office, Pastel, Payroll

**EMPLOYMENT HISTORY**

*Previous Experience*

Period : 10 September 2009 to 29 August 2010

Company Name : Umtha Construction, P.O 56, UMBUBMULU

Contact Number : 083 7039 452/031 9033 320

Position : Site clerk& Assistant

Area of Responsibilities : Managing of plant hire, attending site& bird

 Meetings, kipping records of financial activities

*Previous Experience*

Period : 3 March 2008 to 3 September 2009

Company Name : Procanzo trading & construction

Contact Number : 083 9787 824/083 6905 843

Position : Site clerk

Area of Responsibilities : Responsible for site activities, daily dairy, Financial activities, supervision of 10 employees

*Current Experience*

Company Name : Entrepreneur survival solutions

Occupation : Learner ship/Assistant of area manager

Contact Number : 031 2015 837

Mentor’s Name : Nellie Maya Jack

Mentors’ contact number : 031 303 4141

Area of responsibilities : Assist in: filling, fuel records, quotation, job cards, job description, operations daily activities, inspections,

**REFFERENCES**

Name : Mr S.Zungu

Position : Lecture

Contact Number : 072 527 6214

Name : Mr T.C Bhengu

Position : Lecture

Contact Number : 073 4595 015

Name : Mrs N.C Mlondlo

Position : Civil Engineering Technician

Contact Number : 083 6905 843